

Town of Flagler, Colorado

**RECORD OF PROCEEDINGS
REGULAR SESSION**

March 14, 2022

The Board of Trustees for the Town of Flagler, Colorado met Monday March 14, 2022 for the REGULAR MEETING at 6:00 p.m. The meeting was held at 311 Main Ave. Trustees Tami Witt, Chuck Kinkel, Clare Loughrey, and Marlyss Kossman were present. Trustees absent were Jeremy Isenbart and Daymond Deitrich. Employees present were Justin Crisp, Emily Strunk, Brad Stone, and Doris King. At 6:02 PM Mayor Thomas Bredehoft called the meeting to order followed by the Pledge of Allegiance.

APPROVE MINUTES

- Chuck Kinkel made a motion to approve the minutes from February 14, 2022 Meeting. Marylss Kossman seconded the motion. Motion carried unanimously.

PUBLIC AUDIENCE:

Troy Kindley, Dana and Marilyn Keech

OLD BUSINESS:

1. Housing Study: Correspondence was presented and reviewed from Grey Hare Analytics. Correspondence was provided to the Town to summarize options for a housing survey. Emily will follow up with Candace to see what the county is doing as far as a housing survey. Chuck will review the information with Grey Hare. Item was tabled for next meeting
2. Year-Round Swimming Pool: Town resident survey was presented, and an estimated income and expense report for the Town providing the community swimming pool year-round. The overall results were that the Town wants and would utilize and pay for using the swimming pool. The Town is still looking for Lifeguards. Ads are running for applicants.

NEW BUSINESS:

1. Water Tower lease has been terminated by NexTech Wireless. The cell tower has been removed from the water tower, and the \$750 per month the town was receiving which was deposited into the water tower savings has ended.
2. City Council in Burlington has held a special meeting regarding recreational marijuana on the city ballot in April. Trustees of the Town agreed that a petition would need to be circulated and signed by the required number (25) of people in for the initiative to be voted on by Flagler citizens.
3. Family Medical Leave Act Insurance is required by Proposition 118. The Town of Flagler must opt into coverage offered under CML by July 1, 2022 in order for the coverage to be in

effect on January 1, 2023. Municipalities must cover employees for 12 weeks of Family, Medical Leave. The insurance premiums can be paid 50/50 by employee and employer. Emily will find other insurance options and compare costs for April or May's Meeting.

4. Town Council unanimously approved the motion made by Chuck Kinkel and seconded by Tami Witt to accept the Employee Handbook changes. These changes included the new PTO policy adopted at February's meeting, changing the handbook to reflect changes that had been made in policy, but not yet updated in the handbook. These included: adding employee birthdays as the 10th paid holiday of the year, hours of operation for Townhall, the Dental Insurance Program, and the Flexible Spending Arrangement.
5. Doris King announced the Flagler Food Pantry has sent out requests for bids on a new building paid for with grant money available through the State of Colorado. Doris proposed that the building be built on the Town land next to the Fire Station. Town Council agreed for Doris to move forward in the process with the State of Colorado.
6. 14 Main Street – request made by homeowner for the Town to maintain the streets and wants to fence of the area. Council said that the resident would need to complete a building permit application to detail request, so that Town could make a proper determination on the exact request regarding the homeowner's property and the Town's property.

MANAGER REPORT – *Reported by Justin Crisp*

1. Cyber attack scare is realistic, and the Town has been notified by State and Federal officials.
2. Proposed light ordinance will be reviewed by Justin and resident, Troy Kindley. They will drive and survey town lighting.
3. Town Council agreed for Justin to move forward on getting estimates for building a new Town Shop. Grant funding will be available and application window is July-August, 2022.

TOWN CLERK - *Reported by Emily Strunk*

1. Aging Report was reviewed on utility accounts. All lien accounts have been satisfied and there are not any accounts currently in collection. Town Council directed Emily to send reminder invoices out to all inactive accounts to collect on past due amounts that have not been paid.
2. Retirement Party for Doris will be on March 25th at the Legion.

TRASH DEPARTMENT REPORT – *Reported by Justin Crisp*

1. Old Trash Truck is still with mechanic. Problem is being diagnosed still.

STREET DEPARTMENT REPORT – *Reported by Justin Crisp*

1. A-1 chip seal came out, and they are giving us estimate and to look at speed bumps to change out on Julian to something less aggressive.
2. Patching is happening as weather permits

WATER DEPARTMENT REPORT– *Reported by Justin Crisp*

1. All is well this year so far. Expecting survey shortly from the water department.

WASTEWATER DEPARTMENT REPORT – *Reported by Justin Crisp*

N/A

PARKS AND RECREATION REPORT – *Reported by Brad Stone*

1. Basketball ended a couple of weeks ago
2. Baseball registration has begun. There are quite a few coaches lined up already.
3. Brad attended East Central meeting for Baseball league.
4. Inventory and clean up has been completed in the recreation storage room upstairs

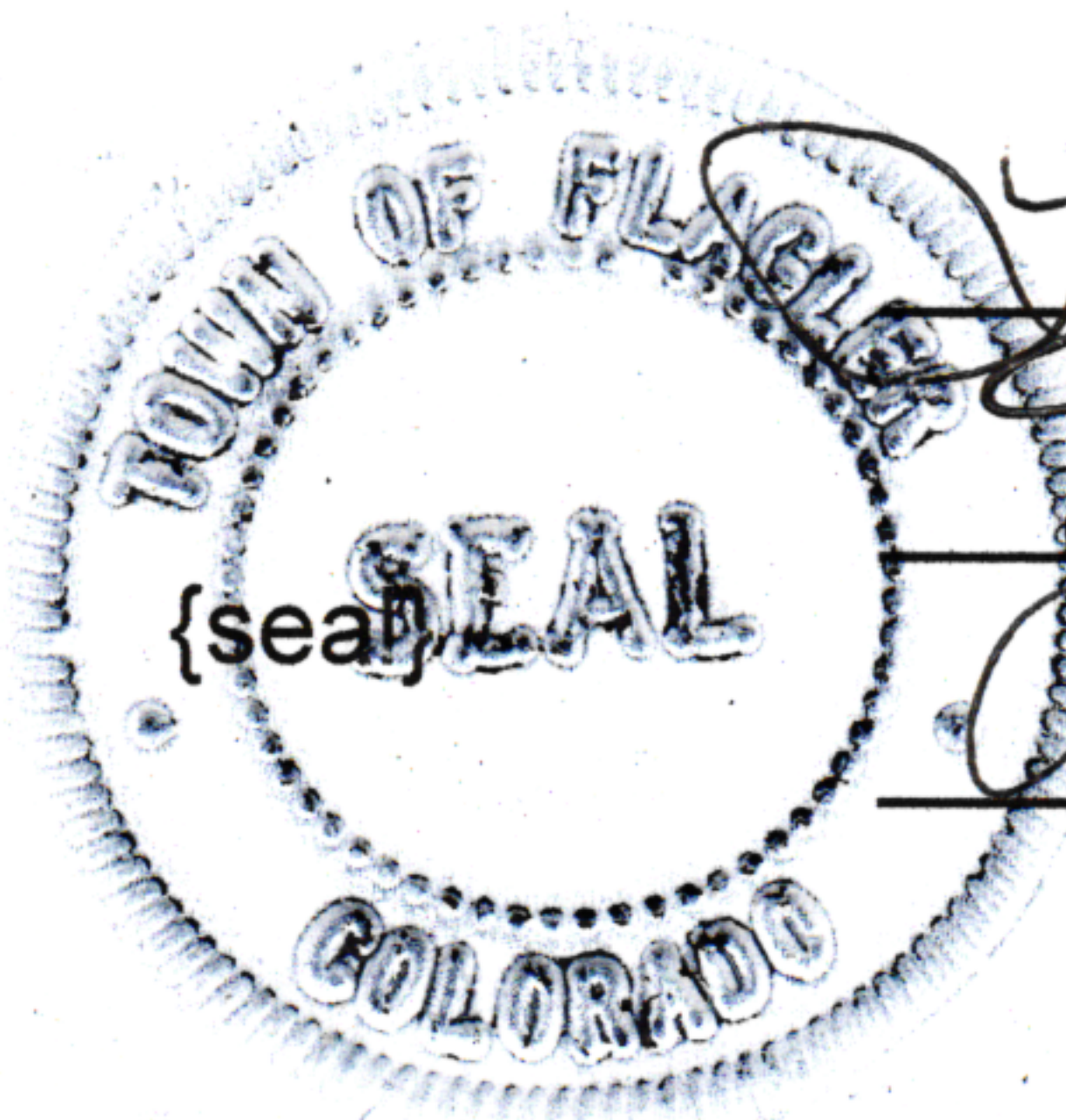
FINANCIAL REPORT

Clare Loughrey made a motion to accept the financial report. Chuck Kinkel seconded the motion. Motion passed unanimously.

APPROVAL OF BILLS & CODING

Marlyss Kossman made the motion to approve the bills and coding. Tami Witt seconded the motion. Motion passed unanimously.

At 7:34 PM Mayor Bredehoft declared the meeting adjourned.



Tami Witt MAYOR
[Signature] CLERK
April 11, 2022 DATE APPROVED